

## Regional Controller

## Western Massachusetts

Newspapers of New England is seeking a dynamic, experienced and collaborative regional controller to lead the financial team at the Daily Hampshire Gazette, Greenfield Recorder, Athol Daily News, Amherst Bulletin and Valley Advocate in the beautiful Pioneer Valley of Western Massachusetts. The regional controller is based at our office in Northampton. Expected start date is mid to late November 2023 to facilitate a smooth transition with the incumbent, who is retiring.

This is a fast-paced, hands-on role that requires proficiency with NetSuite, close collaboration with local and corporate finance colleagues, and a strong working relationship with the Pioneer Valley Media Group leadership team. Experience managing multiple P&L's, as well as skills in forecasting, trend analysis and expense management are critical.

This key role is a perfect opportunity for a leader looking to break away from the corporate world and apply their ideas, energy and enthusiasm to a local, family-owned, operation committed to maintaining our tradition of strong independent local journalism and community service.

Interested candidates should submit a cover letter, resume and salary requirements to Dan McClory, Chief Operating Officer, <u>dmcclory@nnenews.com</u>. Newspapers of New England is an equal opportunity employer committed to diversity in the workplace.

Newspapers of New England, Inc., independently owned since 1888 and the largest independent family-owned newspaper company in New England, is the parent company of daily newspapers including The Valley News (Lebanon, NH), the Concord (NH) Monitor, the Daily Hampshire Gazette (Northampton, MA), the Greenfield (MA) Recorder and the Athol (MA) Daily News. In addition, NNE publishes the twice-weekly Monadnock Ledger-Transcript (Peterborough, NH), the weekly Amherst (MA) Bulletin and various specialty publications and websites. NNE also operates a commercial printing facility in Penacook, NH.

## RESPONSIBILITIES

- Manage all accounting operations, including accounts payable, accounts receivable, payroll, and general ledger
- Prepare financial reports, including monthly, quarterly, and annual financial statements for Pioneer Valley publications
- Provide relevant financial reports to the management team, including monthly financials
- Analyze financial data and provide strategic recommendations to the management team
- Participate in management meetings as needed
- Assist in revenue/ expense forecasting, analysis and contingency planning as needed
- Prepare a weekly financial forecast for the current fiscal period
- Prepare annual payroll and operating budgets
- Prepare monthly bank reconciliations
- Prepare all necessary year end financial audit documents and work closely with outside auditors
- Review past due receivables and make collection calls as necessary
- Summarize daily cash/credit card deposits
- Manage two locally run charities
- Supervise Office Manager
- Other duties as assigned

## **QUALIFICATIONS**

- Accounting degree and/or minimum 8 years of accounting experience
- Very high proficiency with Excel
- Familiarity with NetSuite or similar
- Management experience