FREQUENTLY ASKED QUESTIONS

WHERE DO I FIND THE CONTEST INFORMATION?

Go to the NENPA website -- <u>www.nenpa.com/newspaper-of-the-year-entry-form/</u> This page includes instructions and an online entry form. All entries should be uploaded using the links on the entry form. Please do not mail hard copies. **The deadline for all entries is Friday, July 28, 2023.**

HOW DO I ENTER THE NEWSPAPER OF THE YEAR?

All Newspaper of the Year submissions require two editions (one is a date that NENPA specifies, the other is a date that you choose within the contest year.) Print publications should upload pdf files. Please combine all pages of an edition into a single file. *New THIS YEAR IS THE ONLINE NewS SITE CATEGORY*. We will be using a service called the Internet Archive to provide screen captures for your date submissions in the Online News Site of the Year category. Go to <u>https://web.archive.org</u> and select one issue from the month of March 2023, and one issue from any day from June 1, 2022, to May 31, 2023. There could be multiple screen captures on any given day, each one is a unique link. Please send us these unique links for each of your submission dates.

WHAT FILE FORMATS ARE ACCEPTED FOR UPLOADING?

Acceptable formats include PDFs, URL links, and DOC (for cover letters). **Note that a PDF is preferred.** A URL link inside a document bringing the judge directly to the item, without paywalls or registration required, is also accepted. If your site does have a paywall or required registration, you must include login information in the entry form.

HOW DO I COMBINE PDFS INTO A SINGLE FILE

Open the PDF in Acrobat that you want to appear first in the entry. Choose "Save As..." from the File menu and give it the name of the final entry. Choose "Insert Pages..." from the Document menu, choose the file that you want to appear next in the entry, then specify where that file should be inserted. When all insertions have been made, save & close the PDF. Make sure the final PDF is optimized for size/resolution.

HOW CAN I MAKE MY PDF SMALLER

We recommend optimizing the PDF through the PDF editor settings/tools - there is usually an "Optimize" option under File or Tools. There are also a number of online PDF compressors that allow you to quickly reduce the size of your PDF. We suggest www.pdfcompressor.com. Before submitting be sure to check the final entry PDF against the original (prior to compressing or changing resolution/color) to make sure you are satisfied with the results.

HOW DO I EXTRACT PAGES FROM FULL-ISSUE OR FULL-SECTION PDFS?

Open the PDF file in Acrobat and choose "Extract Pages..." from the Document menu. This will allow you to save individual or sequential pages in separate files anywhere on your computer. Alternatively, you can extract certain pages by going to File > Print and select Print to PDF under the printer option. Simply select the pages/page range to print to PDF.

HOW DO I PAY FOR MY ENTRIES?

Payment may be made with a credit card or a check. At the bottom of the entry form you will see two options "Credit Card" and "Offline" - if you are paying by check, please click "Offline" and mail your check to NENPA at PO Box 2505, Woburn, MA 01801.



2023 NEW ENGLAND NEWSPAPER AWARDS

NEWSPAPERS OF THE YEAR _

Once again, this year, the New England Newspaper & Press Association will identify our region's best daily, weekly, specialty and online newspapers, and recognize them with the prestigious "New England Newspaper of the Year" award. Winners will be named in a range of circulation categories. *To be considered, editors simply fill out the entry form and brief summary and upload them along with two editions from the contest year (June 1, 2022 – May 31, 2023). See below for information on eligible published edition(s).*

This is a one-of-a-kind competition – it is the only distinction of its kind in the newspaper industry that is judged by *audience* members. New England newspaper readers will be appointed to evaluate the entries from a news consumer point of view and decide which deserve the honor of being named *Newspaper of the Year*.

Readers will evaluate your paper's relative strengths and weaknesses, including:

- quality of reporting and writing
- use of photos
- design and presentation
- digital offering
- overall utility and value
- General impressions, such as: Does the newspaper inform, educate, entertain, inspire, motivate, lead? Does it reflect and care about the community it serves? Does it put the interests of the reader first? Is it unique or special in some way?

NENPA member newspapers are invited to enter in five categories: Weekday newspapers, Sunday newspapers, Weekly community newspapers, Specialty Publications, and Online News Sites. Entries will be assigned to a competitive division within their category after all entries are received (i.e., small, medium and large weeklies, small, medium and large dailies, small, medium and large Sunday/weekend publications, local and regional news sites.)

Eligible editions

<u>Entry fees</u>

Weekday – One issue from the week of March 6-11, 2023 and One issue from any weekday June 1, 2022 to May 31, 2023	Circulation 20,000 and under Circulation 20,001 or more	\$199 \$299
Sunday – Issue from March 12, 2023 and One issue from any Sunday between June 1, 2022 to May 31, 2023	Circulation 20,000 and under Circulation 20,001 or more	\$199 \$299
Weekly and Specialty Publications – One issue from the month of March 2023 and One issue from anytime between June 1, 2022 to May 31, 2023	All circulation sizes	\$199
Online News Sites – NEW THIS YEAR One issue from the month of March 2023 and	Sites covering 3 towns or less	\$199

All submissions and supporting material should be uploaded using the links on the entry form. Please submit each entire edition as one PDF file (do not upload each page as a separate file). The deadline for all entries is Friday, July 28, 2023.

One issue from any day June 1, 2022 to May 31, 2023

CLICK HERE to see previous Newspaper of the Year Winners

Sites covering more than 3 towns **\$299**

PUBLICK OCCURRENCES

Editors are invited to enter their paper's best reporting and/or photojournalism from the past year. This award recognizes individual or team stories, series, spot news coverage, columns or photojournalism that ran in print and/or online. Editors should view this entry as their "**very best work of the year**" (June 1, 2022 – May 31, 2023).

This competition is open to all members of NENPA. Up to 16 Publick Occurrences awards will be presented.

These awards were established in 1990 to mark the 300th anniversary of the founding of Publick Occurrences, the first newspaper published in America. Four days after it appeared in 1690 in Boston, Publick Occurrences was suppressed by the royal governor. All materials should be uploaded on the NENPA website. **Entry fee \$119**

CLICK HERE to see previous Publick Occurrences Award Winners

Allan B. Rogers Editorial Award

This award recognizes the best editorial on a local subject that ran in New England in the past year (June 1, 2022 – May 31, 2023). The award honors the editor of The Eagle-Tribune (North Andover, MA) who died in 1964 at the age of 31.

This an open competition, so editorials from a wide variety of member newspapers in New England, regardless of circulation size and frequency of publication, are welcome to enter. All editorials should be uploaded on the NENPA website. **Entry fee \$119**

CLICK HERE to see previous Rogers Editorial Award Winners

New England FIRST AMENDMENT AWARD

This award will recognize a New England newspaper for its exceptional work in upholding the First Amendment and/or educating the public about it. The award honors the association's record of leadership on First Amendment issues.

Entrants will be judged for the quality of reporting, editorials, commentary and/or legal challenges that illuminate or uphold the First Amendment.

NENPA-member newspapers, regardless of circulation size and frequency of publication, are invited to submit work published during the past year, June 1, 2022 to May 31, 2023. All materials should be uploaded on the NENPA website. **Entry fee \$119**

All submissions and supporting material should be uploaded using the links on the entry form. Please combine PDF files (do not upload each page as a separate file). The deadline for all entries is Friday, July 28, 2023.



CLICK HERE to see previous First Amendment Award Winners

Questions? Please contact Linda Conway at l.conway@nenpa.com

BOB WALLACK COMMUNITY JOURNALISM AWARD

This special award, which is named in honor of longtime New England journalist and former New England Press Association Executive Director Bob Wallack, recognizes an individual who has an exceptional record of commitment to community journalism. This award celebrates the accomplishments of someone who, over a sustained period of time, has faithfully served the community for which they are responsible and has played an active, constructive role in contributing to its quality of life.

Anyone may nominate a colleague, co-worker, subordinate, superior, mentor, retiree, etc., who works or worked in our six-state region and truly exemplifies the ideal of a community journalist, just as Bob Wallack did. Please complete the entry form and upload a letter of nomination that describes your nominee's contributions, and make a case for why he/she should be chosen for this prestigious distinction. You may also upload examples of their work. All materials should be uploaded on the NENPA website. **Entry fee \$55**

CLICK HERE to see previous Bob Wallack Award Winners

Sevellon Brown NEW ENGLAND JOURNALIST OF THE YEAR Presented by: New England Society News Editors

This award is bestowed by the New England Society of News Editors, and it recognizes an individual for producing journalism of distinction in New England this past year. The award is named in honor of Sevellon Brown, the late editor and publisher of The Providence Journal-Bulletin, founder of the American Press Institute, fellow of the Academy of New England Journalists, and past president and founder of New England Associated Press News Editors Association (NEAPNEA).

The competition is open to New England journalists of any kind; whether working for a daily, weekly or specialty print publication, broadcast outlet or online media.

Editors or news directors may submit one nomination of a journalist for a compelling story/series published or broadcast between June 1, 2022 and May 31, 2023.

Nominations should consist of a brief cover letter, supported by digital tearsheets or links to the text, photos, audio, video or other elements of the story/series. All materials should be uploaded on the NENPA website. **Entry fee \$60**

All submissions and supporting material should be uploaded using the links on the entry form. Please combine PDF files (do not upload each page as a separate file). The deadline for all entries is Friday, July 28, 2023.





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